EMILY CARR
UNIVERSITY
of ART + DESIGN

PAYROLL PARKING DEDUCTION AUTHORIZATION

1.   Permanent and Term Employees:

I authorize payroll to deduct $_____ per month   ☐
(includes GST and PST)

2.   Sessional and Temporary Employees:

I authorize payroll to deduct $_____ per month
(includes GST and PST) for the following semesters:

January 01 – April 30	☐
May 01 – August 31	☐
September 01 – December 31	☐

DATE: _____

NAME: _____

SIGNATURE: _____

Email completed form to Payroll, Financial Services for processing:

- Permanent and Term employee email to paysalary@ecuad.ca
- Sessional and Temporary employee email to payhourly@ecuad.ca

Payroll will send email to fclerk@ecuad.ca upon set up of payroll deduction.
Please contact Facilities Department directly about arrangement of parking decal pickup.