

EMILY CARR UNIVERSITY OF ART AND DESIGN

BOARD OF GOVERNORS REGULAR SESSION MINUTES

Emily Carr Institute
Boardroom

Wednesday, May 21, 2008
1:00 pm

Attendance:

Voting Members

George Pedersen, Chair
Art Perret
Noel Best

John McLean
Debra Hoggan

Tracy Calogheros
Glenn Entis

Regrets: Rick Griffiths; Meghan King; Ruth Beer; Gaye Fowler

Non voting members

Regrets:

John Wertschek, Chair EdCo
Ron Burnett, President

Administration

Michael Clifford, A/President; VP Finance + Administration
Wendy Wait, Executive Assistant

Monique Fouquet, VP Academic

I. ADMINISTRATION / PRESENTATIONS

1. CALL TO ORDER

Chair, Dr. George Pedersen determined that there was a quorum, and called the meeting to order at 1:00 pm.

2. APPROVAL OF THE PREVIOUS MINUTES

MOVED/Seconded to approve the minutes of the regular Board meeting of April 16, 2008 as circulated.

Carried

3. ADOPTION OF THE AGENDA

MOVED/Seconded to adopt the agenda as circulated.

Carried

II. BUSINESS

1. Audit Committee Report / Financial Statement and FTE Statement Approval

John McLean spoke on behalf of the Emily Carr Board Audit Committee. He reported that the Audit Committee had met during the external audit process and were satisfied with the numbers that were reflected on the statements. He stated that the Audit Committee members had discussed the method of accounting reporting and the treatment of Great Northern Way on the Emily Carr statements, and over the next fiscal year these issues will be further discussed to see if changes are warranted for next year's reporting period.

Copies of the draft audited financial statements were circulated and reviewed in detail by Michael Clifford.

MOVED/Seconded that the Emily Carr Board approve the audited financial statements for the year ended 31 March 2008 as presented, without the recording of the "receivable" from Great Northern Way Campus.

Carried

The draft audited Full Time Equivalent (FTE) Report was circulated and reviewed.

MOVED/Seconded that the Emily Carr Board approve the audited FTE Report as circulated.

Carried

2. "University Act" Amendments

A discussion took place about the changes that will be required to the Board and Education Council to take into account the change from the "College and Institute Act" to the "University Act", one of which will be the appointment of a Chancellor.

George Pedersen indicated that he would welcome any names for possible nomination for the founding Chancellor, and that he would prepare draft criteria for the position and circulate it to the Board for input.

Dr. Pedersen indicated that management of Emily Carr will be receiving legal advice and guidance on transitional issues.

Information will be forwarded to the Board as it is received from the government.

3. Annual General Meeting – Nominating Committee for the Board Executive

The Board agreed that George Pedersen would select a member of the Board to act as the "Nomination Committee" for the Board Executive nominations. Over the summer the individual will call each board member and ascertain their willingness to serve on the Executive and obtain any nominations, and these names would be brought forward at the AGM for election to the positions of Chair, Vice Chair and three Directors-at-Large.

III. REPORTS

1. Academic Report

Dr. Monique Fouquet presented the "Academic Report" for information to the Board. She reported that the potential candidate for the Dean of Graduate Studies had declined the position, after which it was decided that Ms. Renee Van Halm (Emily Carr Faculty) would be appointed Interim Director, Graduate Studies.

2. Education Council Report

John Wertschek presented information on the most recent Education Council meeting. He reported that they recently had their elections and he was re-elected as Chair, with Alan McMillan elected as Vice Chair. The Board extended their congratulations to both.

The Education Council has briefly discuss the new legislation and the changes it will mean to establish a Senate.

3. Acting President's Report

Michael Clifford updated the Board on activities at the Great Northern Way Campus, including the changes to the Board of GNWC. Dr. Robert Inkster will now sit on the Board of GNWC, along with Michael Clifford and Monique Fouquet. Dr. Ron Burnett will continue to be on the "Shareholders' Committee" along with the other three Presidents. A brief discussion took place about the Board of GNWC.

A brief update was presented on Ministry meetings and the discussion surrounding Emily Carr University facilities space issues.

The Senior Administrators at Emily Carr are discussing the establishment of several transition committees to handle the issues surrounding the changes in the legislation.

4. Chair's Report

Dr. George Pedersen updated the Board on many events he had attended on behalf of Emily Carr, including attending the legislature when the announcement was made regarding the new *University Act* amendments.

It was reported that because of the many changes that will be have to be made to the Emily Carr Policies, the Board Policy Committee would not meet until the administration has had a chance to make the required updates to bring forward for discussion/approval.

It was AGREED that Mr. Glenn Entis would remain the Board representative to the Emily Carr Sabbatical Committee until the Committee review takes place in September. Mr. Entis stated that he has enjoyed the experience and is willing to continue in that role should the Board agree.

5. Awards

Tracy Calogheros presented the Board Awards Committee report.

MOVED/Seconded that a “Call for Nominations” be widely announced by the Awards Committee within the next week for names of individuals to be considered by the Awards Committee for an Emily Carr Honorary Degree.

Carried

It was stated that the Awards Committee will review submissions and make recommendations to the Board in October.

IV. OTHER BUSINESS

1. Institute to University Planning

A discussion took place about the pro-active role required from the Board in developing a Strategic Plan for Emily Carr during this transition, and it was stated that a Planning Session would be arranged for the Board in September.

It was AGREED that a Board member should be appointed to a Transition Committee and bring back any issues that require Board approval.

V. Adjournment

There being no further business, the meeting adjourned at 3:00 pm.