

**BOARD OF GOVERNORS
REGULAR SESSION
MINUTES**

**Emily Carr Institute
Boardroom**

**Thursday, February 21, 2008
1:00 pm**

Attendance:

Voting Members

George Pedersen, Chair	Meghan King	Ruth Beer	John McLean
Tracy Calogheros	Art Perret	Debra Hoggan	

Regrets: Gaye Fowler, Glenn Entis, Noel Best, Philippa Mennell, Rick Griffiths

Non voting members

Ron Burnett, President John Wertschek, Chair EdCo

Administration

Michael Clifford, VP Finance + Administration Wendy Wait, Executive Assistant

Regrets: Monique Fouquet, VP Academic

I. ADMINISTRATION / PRESENTATIONS

1. CALL TO ORDER

Chair, Dr. George Pedersen called the meeting to order at 12:55 pm.

The Board welcomed Debra Hoggan, new Board member. The Oath of Office was administered.

Dr. Pedersen informed the Board that Dr. Robert Inkster had resigned his position on the Board effective November 30, 2007 prior to his term end of July 2009. George stated that he had written and thanked Dr. Inkster on behalf of the Board for his dedication and hard work over the past five and a half years as a member of the Board. Dr. Inkster has accepted the position of "Chief Industry Liaison Officer" at Emily Carr Institute for a contract interim position, funded by grants from the BCBC and WED.

2. APPROVAL OF THE PREVIOUS MINUTES

**MOVED/Seconded to approve the minutes of the regular Board meeting of
November 21, 2007 as circulated.**

Carried

3. ADOPTION OF THE AGENDA

MOVED/Seconded to adopt the agenda as circulated.

Carried

II. BUSINESS

1. Faculty Sabbatical Approvals

At the November Board meeting members were informed that there had been an appeal received regarding the faculty sabbatical approvals. It was agreed that if the appeal was successful, the applicant's request for sabbatical leave would be voted via email by Board members in order to comply with the timeframe outlined in the *Faculty Collective Agreement*.

Dr. Pedersen indicated that the above e-vote had taken place, and that the following motion had been approved and now is recorded in the minutes:

MOVED/Seconded to approve sabbatical leave for Christian Blyt for six months commencing July, 2008.

Approved by Email, December 12, 2007.

III. REPORTS

1. Academic Report

Ron Burnett presented the Academic Report, including an update on the following:

Search for the Dean, Graduate Studies and Research is ongoing. A discussion took place about PSEA guidelines for senior compensation.

2. Education Council Report

John Wertschek presented information on recent Education Council meetings, and approvals.

The Board AGREED that Art Perrett will be the Board representative to Education Council.

3. President's Report

Dr. Burnett presented a Power Point Presentation on planning at ECI. A discussion took place about FTE targets, domestic undergrad, graduate and international applications, and, physical space requirements.

A brief discussion took place about the Ministry review of ECI operating budget by two external reviewers, but no report has been received as of this date.

Budget letter from the government is expected mid-March, and no indication at this point of any changes.

Several announcements and information about student / alumni successes, visiting groups and possible donors were presented.

4. Finance Report

Michael Clifford presented the Financial report, and the Board reviewed the summary of the operating fund. A brief discussion took place.

5. Chair's Report

George Pedersen presented "Policy 5.1 – Ethics in Research" and requested Board approval of the Policy. He explained that it reflects an amendment to the original approved policy to include the "Tri Council Statement on Integrity in Research" as a reference.

MOVED/Seconded that the Board approve "Policy 5.1 – Ethics in Research" as circulated.

Carried

6. Awards

MOVED/Seconded to approve Susan Point, Bob Rennie and Anne Kipling as the Honorary Doctor of Letters recipients for 2008 as recommended by the President and the Board Awards Committee.

Carried

MOVED/Seconded to approve Lyndsey Pollard as the 2008 recipient of the "Emily Award" as recommended by the President and the Board Awards Committee.

Carried

A discussion took place about the possibility of holding an "Awards Banquet" in mid-semester (March) to honour Honorary Degree recipients, and having only one or two at the Grad Ceremony next year.

It was reported that terms of reference are being considered for a mid-career award to be offered by ECI as well as the "Emily Award".

IV. Adjournment

The date for the next Board meeting was discussed with relation to the deadline for audited financial statements and budget submissions.

It was AGREED that the next Board meeting will be changed to be held on Wednesday, April 16, 2008.

There being no further business, the meeting adjourned at 2:30 pm.